

# Knot Another Choir CIO

## Health and Safety Policy

Knot Another Choir (KACC) policy is to safeguard the health, safety and welfare of all its members, supporters, volunteers and others who have contact with the choir by ensuring that the choir's activities are carried out in healthy and safe conditions.

Our objectives are:-

to promote standards of health, safety and welfare for the choir, its supporters and others who have contact with it that comply with the requirements of the Health and Safety at Work Act 1974 and all other relevant statutory provisions and codes of practice,

to ensure that there are safe means of access to all places where the choir practices or performs, and to provide and maintain safe and healthy working environments, equipment and procedures for the choir members and others, and to provide such information, training and supervision as they need for this purpose.

In the pursuit of these objectives KACC expects all members and supporters to co-operate and give support in creating and maintaining safe and healthy conditions for the Choir to perform in.

Overall responsibility for health and safety of the choir rests with the Trustees, who will ensure the effective implementation of the policy and may delegate as appropriate, provided clear roles and responsibilities are established. Health and safety is also a responsibility for everyone at all levels. To achieve a good standard of health and safety all members of the choir must take reasonable care for the health and safety of themselves and of other choir members and others who may be affected by their actions. They should co-operate with the trust in all matters relating to their health, safety and welfare. Any member of the choir or its supporters who breaks this code of conduct may be suspended pending an investigation by the trust.

Significant hazards and risks which might affect the health and safety of choir members, supporters, volunteers and others who have contact with the choir will be assessed by a member of the trust or, by agreement, another member of the choir, and if necessary recorded. Where any risk is identified appropriate action will be taken to control, eliminate or reduce that risk. If necessary the choir members will be excluded from a site/area or vehicle where, in the opinion of the assessor, there are unacceptable risks until such time as these are mitigated.

A 'safety culture' in the Choir can be promoted most effectively if the pursuit of health and safety is accepted as an objective shared by us all. The provision of quality performances to our audiences should be linked to the safety process so the two go together as a positive 'quality and safety culture'.

We must take a positive interest in our health and safety and exercise a common duty of care to others. We must be alert to draw attention to anything we encounter during our activities as a choir which could be a threat to the health and safety of ourselves, our colleagues, our audiences and others. We

also have a special duty of care to those who may have particular requirements through, for example, disability or inexperience.

#### **REVIEWING**

KACC will review this policy at least annually.  
The Health and Safety is available on the KACC website.

**Reviewed : 14/01/2019**