

# Knot Another Choir CIO

## Safeguarding Policy

Knot Another Choir CIO (KACC) is committed to promoting the wellbeing of young people/vulnerable adults, and is fully aware of the central importance of implementing a Safeguarding Policy to ensure their protection. It is also aware that, being an open access community choir, it may at times have members who may be classed as vulnerable adults and the Policy is an active document for those members too.

KACC acknowledges the responsibility it holds for young people/vulnerable adults, including anything involving them during choir related activities, such as rehearsal and performance duration and standards of health and safety in the buildings used by KACC.

### SAFEGUARDING

#### AWARENESS OF SAFEGUARDING IS THE RESPONSIBILITY OF ALL CHOIR MEMBERS

KACC accepts its duty of care and is committed to ensuring that all young people/vulnerable adults involved in the choir are protected from harm, undertaking that all suspicions of harm will be taken seriously and responded to swiftly and appropriately. Our arrangements enable all members of the choir to share concerns they may have in the confidence that they will be dealt with by designated people in accordance with this policy.

KACC will appoint and make known to all members a nominated and named member of the choir to be the contact for any concerns regarding safeguarding. (Safeguarding Officer) In the absence of that officer there will be other named officers available. **(See Appendix 1)**

KACC accepts that the Musical Director and all adult choir members working with KACC have a duty to abide by this policy and to report concerns. All members and officers are required to familiarise themselves with this Safeguarding document.

### CODE OF BEHAVIOUR

KACC will ensure that the Musical Director, Safeguarding Officer and a Designated Officer working with KACC have a current Disclosure and Barring Service (DBS) check. All DBS checks will be inspected and approved by the Chair and Vice Chair of KACC/ Director of KACC. All designated safeguarding officers and those working directly with children will have an enhanced DBS check. All designated officers will undergo safeguarding training.

All choir members will be treated with respect at all times, regardless of ethnicity or age. Young people and vulnerable adults will be afforded that same respect. Similarly, young people will be expected to demonstrate that same level of respect and good behaviour.

All choir members will avoid compromising situations e.g. an adult being alone with a young person.

If any choir member has concerns regarding the welfare or the behaviour of any child, or concerns about the behaviour of any adult choir member, then these should be taken to the Safeguarding Officer or another Designated Person.

Permission will be sought from all choir members and in the case of young people under 18 their parents/carers, before any photographs or visually recorded material is used in the press or on social media, YouTube or the like.

Permission will be sought from parents/carers before a young person is admitted to the choir or takes part in KACC activities.

## **PROCEDURES**

Members of the KACC committee and all leaders working with KACC will undertake to implement Safeguarding procedures as detailed in this document which aligns with North Yorkshire County Council Safeguarding Children Board.

Any expression of concern regarding either a young person, or adult choir member, will immediately be reported to the Safeguarding Officer or other Designated Officer. If the concern comes in the form of a disclosure then this **must** be reported to the Safeguarding Officer or other Designated Officer and then not discussed with any other person.

**North Yorkshire County Council Customer Services Centre 01609 780780**

**OR in the case of an emergency 999**

The reported problem will immediately be logged. This log will be held securely by the Safeguarding Officer in a password protected folder. In the event of a concern being raised about a young person's/vulnerable adult's welfare or a disclosure being made by a young person the Safeguarding Officer or other Designated Person will discuss the matter with parents as appropriate and/or contact:

## **REVIEWING**

KACC will review this policy at least annually.  
The Safeguarding Policy is available on the KACC website.

**Reviewed : 23/06/2025**

## **APPENDIX 1**

**Safeguarding Officer – Julie Dodson**

**Designated Officer – Rachael Bolton**